

## **Minutes May 19, 2016**

Nevada Public Library Board of Trustees

Nevada Public Library, 212 W. Walnut St., Nevada, MO 64772

The Nevada Public Library Board of Trustees met on May 19, 2016 in the library meeting room. The meeting was called to order at 5:15 p.m.

Those in attendance were Annie Daugherty, Jim Erpenbach, Kathy Leimkuehler, Shirley Rainey, Lucille Walker, Janet Wray and Library Director, Jodi Polk. Sarah Swearingen arrived prior to financial report. Amy Hertzberg and Tom Bunton were absent.

The minutes report from April 28, 2016 was reviewed. The report was approved unanimously. Kathy Leimkuehler, board secretary, signed the minutes.

The director gave her report.

Facilities report was reviewed.

Sarah Swearingen arrived.

Financial Report for April 2016 was reviewed.

A motion was made by Jim Erpenbach to approve the April financial report. Daugherty seconded. Motion passed 7-0.

### **Old Business:**

#### **2015-0703: Children's Department Shelving**

**2016-0402: Consideration of Budget (July 2016-June 2017)** Discussion was held. Two changes were made to the proposed budget worksheet. Shirley Rainey made a motion to approve the budget. Erpenbach seconded the motion. Motion passed 7-0.

### **New Business:**

**2016-0501: Audit request** – Lucille Walker brought a motion to seek bids for a one-year audit of financial records from July 1, 2015-June 30, 2016. Rainey seconded the motion. Motion carried 7-0. Library director will contact local auditing firms and gather estimated cost. Tom Bunton, Amy Hertzberg, and current treasurer, Shirley Rainey, were appointed to the financial committee.

**2016-0502: Bond insurance** – Policies from Morrison – Post and MPR were reviewed. No action required.

**2016-0503: Vendor phone service** – Current vendor for landline phone service, AT&T, has notified the library director of an anticipated rate increase at the end of the contract term, July 1, 2016. A discussion was held and board has asked library director to seek quotes from other vendors, namely Fidelity Communications.

**The next regular meeting was set for June 23, 2016 @ 5:15 p.m.**

The meeting was adjourned at 6:00 p.m.

Jodi Polk  
05/20/16

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Approved